



Patricia Brown
Director

CITY OF EASTHAMPTON

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NOTICE OF POSITION VACANCY WATER SYSTEM CRAFTSMAN GRADE 6

PERMANENT FULL-TIME POSITION
SALARY RANGE - \$18.47 - \$22.61

Issued: 07/18/2018
Closing Date: Until Filled

WATER SYSTEM CRAFTSMAN-GRADE 6

Definition

Skilled technical and laboring work in installing, maintaining, and servicing the town water system, and in the operation and preventive maintenance of specialized equipment used in the testing of the town water supply and in the operation, maintenance, and repair of the town pumping station and general water system activities; all other related work, as required.

Supervision

Works under the general supervision of the Supervisor of Utilities. Performs responsible duties in accordance with established procedures and techniques, requiring the use of considerable judgment in evaluating problem conditions and in determining repair methods, in operating machinery, and in inspecting and maintaining pumping station equipment and machinery. Unusual cases are referred to the Supervisor for review.

Work Environment

Work indoors is performed in pumping stations, with associated constant loud noise from pump equipment, and potential exposure to toxic or caustic chemicals, near electrical pumps and other equipment with moving mechanical parts, and in confined spaces; outdoor work may be performed in adverse weather conditions with exposure to hazards associated with chemicals, trenches, construction sites, near moving mechanical parts and equipment operation. Workload is subject to seasonal and unplanned fluctuations; the employee may be required to work outside of normal business hours on a regular basis and respond to emergency situations.

The employee operates standard office equipment, hand, power, and pneumatic tools, including jack hammer, tapping machines, and cut-off saws, light truck, heavy truck and an automobile.

Errors could result in injury to self and others, delay or loss of service, damage to water treatment equipment and pumps, monetary loss, and legal repercussions.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Installs, maintains, and services the water system; locates and repairs water mains; lays water pipe, ensuring joints are properly sealed, bed trench is properly prepared and backfilled accordingly; installs, repairs, replaces old lines.

Monitors pumping stations; reads and records instrument readings to ensure proper operation; monitors the municipal water supply.

May perform sampling of drinking water to ensure quality and safety of the municipal water supply.

Installs, repairs and replaces fire hydrants; installs, reads, repairs and replaces water meters.

Collects data and maintains records, in compliance with local and state requirements.

Performs similar or related work as required, or as situation dictates.

Recommended Minimum Qualifications

Education and Experience

High school diploma; one year of experience in a public water system; or an equivalent combination of education and experience.

Special Requirements

Valid Massachusetts Class B Commercial Driver's License; Massachusetts Drinking Water Distribution License, Grade 1.

Completion of an appropriate basic water distribution course.

Knowledge, Ability and Skill

Knowledge. Considerable knowledge of the operating and maintenance procedures of the municipal water supply system. Knowledge of operation and repair of motor equipment and electronic monitoring equipment. Knowledge of plumbing and electrical work. General knowledge of the layout of the town.

Ability. Ability to perform laboratory and water treatment tests and analyze the results. Ability to assemble, disassemble, and repair hydrants and water meters. Ability to isolate and repair broken water mains. Ability to use common sense in applying safety practices.

Skill. Good communication skills, both oral and written. Good mathematics skills. Mechanical skills. Skill in operating various types of water works related equipment.

Physical Requirements

Moderate physical effort is generally required to perform duties. The employee is frequently required to stand, walk, sit, talk or listen, use hands to operate equipment, climb or balance, stoop, kneel or crouch and reach with hands and arms. The employee is routinely required to lift objects weighing up to 50 pounds. Vision requirements include the ability to read routine and complex documents, view a computer monitor, make fine visual distinctions, and operate motor vehicles and other equipment.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

To Apply:

Applicants who wish to be considered for this position may do so by submitting an application to: Personnel Department, 50 Payson Avenue, Easthampton, MA, 01027, on or before the above closing date.

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